

CITIZENS ADVICE REIGATE AND BANSTEAD EXTERNAL SOCIAL MEDIA POLICY FOR OUR FACEBOOK PAGE

Text for the 'Long Description' section in the 'About' section of our Facebook page:

“Thank you for visiting the official Citizens Advice Reigate and Banstead Facebook page. This is where we share information about what we're up to and spend time talking to and listening to our community. We encourage open conversation, and would love to hear your views and experiences. This page will be managed by a person yet to be appointed. We will endeavour to respond to any questions you have during office hours.”

Please review and adhere to Citizens Advice Reigate and Banstead Facebook community rules below before posting your comments on this page.

By posting, you have agreed:

- to be solely responsible for the content of all information you contribute, link to, or otherwise upload
- you have the right to post such content/material from the account or email address used
- that everything posted is truthful, accurate, not misleading and offered in good faith
- to use language that is appropriate, respectful and polite
- that marketing material or content with the purpose of selling products will not be posted
- that offensive behaviour, profanity, personal attacks, illegal statements, discrimination of any kind, and/or content attempting to impersonate someone else, will not be posted
- not to use trademarks or intellectual property belonging to another unless the owners' prior permission has been granted to you.

Any posts that contravene the above rules may be hidden, deleted or lead to a ban without notification.

While we appreciate and encourage your feedback, questions or complaints relating to specific advice given should not be sent or posted on the page. Instead, please visit www.carbs.org.uk

We support the Facebook Statement of Rights and Responsibilities:

<https://www.facebook.com/legal/terms>