

12 October 2018

Dear Friends and Supporters

**Re: NEW CHIEF EXECUTIVE FOR CITIZENS ADVICE REIGATE & BANSTEAD**

We are delighted to announce that Andrea Dunhill will take office on 1 November 2018 as the new Chief Executive Officer of Citizens Advice Reigate & Banstead (CARBS). We would also like to take the opportunity of giving heartfelt thanks to Elaine Parr for her many years at the helm. Elaine will be easing into retirement by reducing her hours over coming months, before she bids farewell on 31 December 2018.

A qualified chartered accountant and Reigate & Banstead Borough resident, Andrea joins us after serving four years as Regional Director, London and East at the Institute of Chartered Accountants in England and Wales (ICAEW). Prior to joining the ICAEW, Andrea was Deputy and Acting Head of Department of Accounting & Finance at Kingston University.

Andrea has proven leadership skills, with experience in organising and developing staff and volunteers; securing event sponsorship from a variety of business organisations and working in partnership with local authority departments; organising economic panel debates and academic seminars and other high profile events; establishing strong partnerships with growth hubs, local enterprise partnerships, local authority economic development officers, leaders of business organisations, financial institutions and training organisations. She has also served as Treasurer of community and educationally based voluntary organisations.

We are looking forward to welcoming Andrea as she joins us at an important time as we confront various challenges including: obtaining new sources of income, securing new long-term premises for our Redhill team, ensuring our continued service offering with key challenges relating to debt and homelessness, as well as an ongoing need to build partnerships and widening our financial base.

I am confident that Andrea will provide the strong leadership we need to ensure that we are ready to face our forthcoming challenges. In the meantime, Andrea and Elaine, together with our senior operational team and the Board, will all be working together to ensure a smooth handover and I know that Andrea is already looking forward to meeting as many of you as possible in the coming weeks and months.

Yours faithfully



**Richard Hoffman**  
Chair